C – 29	CANADORE COLLEGE OPERATIONAL POLICY MANUAL

TITLE: **Credit Value**

EFFECTIVE DATE: **March 17, 2015**

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1. **SCOPE**

1.1   Authority

This policy is issued under the authority of the President.

1.2   Application

This policy governs credit values for all courses offered by Canadore College.

2. **PURPOSE**

2.1   The purpose of this policy is to establish a clear and consistent approach to assigning credit values for courses offered by Canadore College.

3. **PRINCIPLES**

3.1   Canadore College is committed to providing clear and consistent information about course credit value to students.

3.2   Canadore College assigns credit value to courses that are congruent with the Association of Registrars of the Universities and Colleges of Canada's National Transcript Guide: http://arucc.com/documents/transe.pdf .

4. **POLICY**

4.1   Credits are used in the calculation of the student's grade point average.

4.2   Credits for courses in full time postsecondary programs delivered after September 1, 2014, are assigned values in accordance with the table below. Credits for courses delivered through the Part-time Studies Department after September 1, 2015 will be assigned values in accordance to the table below.

Canadore Credit Values			
Total Hours per course	**Credit Value per Classroom/Lab/ Apprenticeship**	**Credit Value per Clinical/Field /Work Placement**	**Credit Value per Co-Op**
0-21	1	1	4 credit value based on a 14 week semester @ 35 hours per week
22-35	2	1	
36-49	3	1	
50-63	4	2	
64-77	5	2	
78-91	6	2	
92-105	7	3	
106-119	8	3	
120-133	9	3	
134-147	10	4	
148-161	11	4	
162-175	12	4	
176-189	13	5	
190-203	14	5	
204-217	15	5	
218-231	16	6	
232-245	17	6	
246-259	18	6	
260-273	19	7	
274-287	20	7	
288-300	21	7	
>300	**Contact Registrar's Office for full chart**		

5. ROLES AND RESPONSIBILITIES

5.1 <u>President</u>

The President is responsible for the overall management and operation of the College. The President ensures that the policy is implemented and that compliance is monitored.

5.2 <u>Vice President Academic</u>

The Vice President Academic is responsible for the effective implementation of this policy and is to resolve any disputes arising over policy interpretation.

5.2 <u>Vice President, Student Services, Enrolment Management, Recruiting and Marketing</u>

The Vice President Student Services, Enrolment Management, Recruiting and Marketing is responsible for the effective implementation of this policy and is to resolve any disputes arising over policy interpretation.

5.3 <u>Registrar</u>

The Registrar is responsible for the enforcement of this policy.

6. EVALUATION

This policy shall be reviewed every three years.